



Department of Public Health and Human Services

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www.dphhs.mt.gov

SURVEY TOOL

Facility

Name: Leighann Minter

Provider ID: PV102580

Address: 3731 Stucky Rd, Bozeman, MT 59718

Type: Group Child Care

Service Area: Bozeman

Assigned Worker: Kirsten Geiger

Director: Leighann Marie Minter

Phone: (406) 209-0879

Email: dotfdaycare@gmail.com

Contact: Leighann

Phone: (406)600-0752

Email: dotfdaycare@gmail.com

Inspection

Type: Initial-New Inspection

Date: 10/10/2018

Time In: 10:40 AM Time Out: 12:25 PM

Inspector: Kirsten Geiger

Phone: 406-522-2271

Children/Caregiver Observations

Time: 11:00 AM

children: 6

under 2: 5

caregivers: 2

Time: 11:10 AM

children: 6

under 2: 5

caregivers: 3

Time:

children:

under 2:

caregivers:

Caregivers

Laura, Kianna

Staff Changes

Leighann on site at 11:10am

Notes

Deficiency Notice (Additional Text)

During the visit, the department found that infant bottles were not labeled. It was also found that only two infants are on bottles and each infant has a different brand of bottle. However, if bottles are not labeled at the facility, it is still necessary that caregivers are aware of which brand of bottle belongs to each infant. The facility can do this with a list or posted documentation.

Also, please ensure that caregivers have quick access to a key which can open each classroom door in the instance that a child locks themselves in a room. The department understands that caregivers have access to a key, but it may not be considered "quick" access. The department thanks you in advance for your cooperation in these matters.

Staff Ratios

1. License	Yes
2. Overlap	N/A

Building/Fire Requirements

3. Inside Facility	Yes
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4. Fire Safety	No
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37.95.706.2.:A fire extinguisher must be easily accessible on each floor level. The minimum level of extinguisher classification is 2A10BC. Fire extinguishers shall be mounted near outside exit doors.

Deficiency

The intent of this rule was not met:

Based on observation, CCL found that the fire extinguisher was not mounted near an outside exit door.

The Plan of Correction was accepted on October 22, 2018.

5. Equipment	Yes
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6. Exiting	Yes
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Outdoor Tour

7. Play Area	Yes
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8. Swimming	N/A
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Program Issues

9. Supervision	Yes
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10. Provider Responsibilities	Yes
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11. Activities	Yes
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12. Night Care	N/A
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Health Issues

13. Illness Exclusion	Yes
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14. Health Prevention	Yes
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Medication

15. Administration	Yes
16. Storage	Yes

Infants/Toddlers

17. Diapering	Yes
18. Feeding	Yes
19. Bathing	N/A
20. Sleeping	Yes
21. Activities	Yes
22. Outdoor Activities	Yes

Nutrition/Food Issues

23. Sanitation	Yes
24. Meal Frequency	Yes
25. Special Diet	N/A

Transportation

26. Basic Requirements	N/A
27. Child Passenger Safety	N/A

Written Records

28. Parent Information	Yes
29. Facility Records	Yes
30. Child File Review	No

37.95.128.1.:A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

30. Child File Review (*continued*)**No**Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that there were 7 children under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

The Plan of Correction was accepted on October 22, 2018.

37.95.140.1.:Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that there was 1 child that did not have immunizations on file. In addition, one child requires proof of immunization updates. See enclosed copy of children's record review.

The Plan of Correction was accepted on October 22, 2018.

31. Medication File

No

37.95.181.4.:If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:

Deficiency**The intent of this rule was not met:**

Based on review of facility records, CCL found that the medication record did not include the following information: Over-the-Counter medication authorization form.

The Plan of Correction was accepted on October 22, 2018.

32. Caregiver File Review

Yes

33. First Aid Requirements

Yes

Administrative Records

34. License-Certificate

Yes

35. Facility Requirements

Yes

36. Registration/License Process

Yes